

MINUTES of the
WORKFORCE DEVELOPMENT COUNCIL ADMINISTRATIVE COMMITTEE

February 6, 2024
11:00 a.m. – 12:00 p.m.
TEAMS Conference Call

Members present: Cindy Griffin, Damian Schlinger, Wayde Sick

Ex Officio members present: Katie Ralston Howe

Commerce staff and Job Service staff present: Phil Davis, Sherri Frieze

Cindy Griffin called the meeting to order at 11:00 a.m., welcoming the members via TEAMS audio/video call.

APPROVAL OF MINUTES

MOTION: It was moved by Damian Schlinger, seconded by Wayde Sick to approve the administrative committee minutes of November 16, 2023. Motion carried.

WIOA STATE PLAN UPDATE

Katie Ralston Howe

The WIOA State Plan consists of the WIOA Core Partners of the ND Job Service, Vocational Rehab., Adult Rehab., and the Department of Commerce. The plan is based around federally funded programs in the state, but not all of the WDC workforce strategy is specific to WIOA, allowing the Commerce Department to pull in some of the broader workforce development initiatives outside of WIOA.

The plan is complete and will be out for public comment on February 13th and will be due for submission to the federal portal by March 4th. In two years, updates to the plan are required and then in the following two years, the document is rewritten again.

WDC QUARTER 1 AGENDA REVIEW

Katie Ralston Howe

Meeting start time will start at 10:30 a.m. and will be held virtual only, due to the winter weather that is forecasted to be coming.

- LMI Update
- OLI Update
- NGA Update
- NGA Disability Inclusive workforce collaborative
- WIOA state plan update
- Talent Attraction & Retention Discussion
- Recommendation timeline
- Next Steps

ADJOURNMENT

The meeting was unanimously adjourned at 12:00 p.m.