

MINUTES of the  
WORKFORCE DEVELOPMENT COUNCIL EXECUTIVE COMMITTEE  
May 19, 2022  
2:00 – 3:00 p.m.  
TEAMS Conference Call

**Members present:** Dave Farnsworth, Don Shilling, Pat Bertagnolli, Jason Ehlert, Perry Lubbers

**Ex Officio members present:** Katie Ralston Howe

**Commerce staff and Job Service staff present:** Tammy Barstad, Sherri Frieze

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Dave Farnsworth called the meeting to order at 2:00 p.m.

**APPROVAL OF MINUTES**

**MOTION:** It was moved by Perry Lubbers, seconded by Pat Bertagnolli to approve the executive committee minutes of February 23, 2022. Motion carried.

**WIOA STRATEGIC STATE PLAN UPDATE**

**Katie Ralston Howe**

The WIOA State Plan is submitted every four years and updated every two years with an electronic submission to the Federal Department of Labor and the Governor's office. The Federal project officer reviewed the plan and had 10 – 11 minor corrections. This update to the plan was in reference on how the pandemic was handled by the State of ND. The plan has been submitted electronically through the Federal portal ahead of schedule.

**IN DEMAND JOBS LIST**

**Katie Ralston Howe**

List needs to be updated and reviewed each year, maintaining a data-driven list. The Research Division within Commerce has compiled all edits and updated the list to 115, up from 102 jobs of last year. Jobs are not posted on how they are ranked but are listed as industry categorization.

**REVIEW WDC DRAFTED RECOMMENDATIONS**

**Katie Ralston Howe**

**Phil Davis**

The Workforce Development Council (WDC) is recommending four main themes this legislative session, that are made up of these four WDC subcommittees that have been meeting monthly for the past year.

1. **Career Explorations and Skills Gap**
2. **Removing Barriers to unemployment**
3. **Recruit and Retain employees**
4. Occupational Licensing Reform – will be ready for the Q3 council meeting.
5. NGA workgroup – cohort will end June 30<sup>th</sup> and the researching process will extend into July. – will be ready for the Q3 council meeting.

The Q2 meeting in Watford City on June 2 will include:

- 1.) Approval of the **3 subcommittee recommendations**.
- 2.) National Governor's Association workgroup update
- 3.) WIOA Update
- 4.) In Demand Jobs List update
- 5.) Jace Beehler to give an update on the Governor's recommendations.
- 6.) Member updates
- 7.) Daniel Stenberg to present to the council at lunch to discuss local happenings in Watford City.

**ADJOURNMENT**

**MOTION:** It was moved by Jason Ehlert, seconded by Pat Bertagnolli to adjourn the meeting. Meeting was adjourned at 3:00 p.m.